

## HOW TO DO BUSINESS WITH WEST COAST LIFE

### Submission:

- **ALL** new business applications **MUST** be mailed directly to the address at the top of the application or emailed as a "PDF" file to [newbusiness@wclife.com](mailto:newbusiness@wclife.com).
- **Please be sure to include Benchmark as your BGA on the Agent's Report.**
- **Applications cannot be faxed.**

### Checking Case Status:

- You are **REQUIRED** to register on the WCL pending website at [www.iitqv.com](http://www.iitqv.com), once you are appointed, to track case updates and status.
- Cases that require assistance can be forwarded directly to Benchmark. Please call **(800) 998-9997** or email [troy@benchmarkigroup.com](mailto:troy@benchmarkigroup.com).
- Be sure to include the client name, carrier, and policy number in the subject line. Please allow 24 hours for a response.

### How to submit monies to WCL:

- If you take a check with the application, mail it with the application and be sure to put the client's social security number in the memo section.
- If the agent collects the check after the policy has been issued a policy number, the agent will need to put the policy number on the memo line and the check should be mailed directly to WCL at:

### Regular Mail

West Coast Life  
PO BOX 830570  
Birmingham, AL 35283  
Attention: Policy Issue/Underwriting

### Overnight/Ground deliveries

West Coast Life  
2801 Highway 280 South  
Birmingham, AL 35283  
Attention: Policy Issue/Underwriting

### Commissions:

- For all questions regarding commissions, please call **800-366-9378**.

### Illustrations & Marketing:

- You can call a member of the Benchmark team at **800-998-9997**, or email us [benchmarkigroup@carolina.rr.com](mailto:benchmarkigroup@carolina.rr.com).
- Please call **800-366-9378** ext. **8375** for software support.



# IIT QuickView Instructions

## When you receive a QuickView account you will be given:

- Internet Address (often referred to as a URL),
- User Name and a password. *Be sure to write down this information and keep it in a safe place.*
- To start the QuickView application:
  - o Enter the URL you were given into your Internet browser. You will come to a login screen, where you may enter your UserID and Password.
- After typing the password,
  - o Press **Enter** to log in
  - o Click the **Go** Button

NOTE: for your protection, if you enter the password incorrectly four times in succession since your last successful login, your account will be locked and you'll receive this message:

*"Your account has been locked. Please call the Help Desk at 1-888-486-4683 to un-lock your account!"*

**Due to changes being made for agent validation, in order to request a new account for either agents or agencies, please call our toll-free Help Desk line at 1-888-486-4683 and they will assist you.**

## CARRIER AND AGENCY USERS

If you work for a carrier or agency (but are not the principal) and need access to IIT QuickView, please contact the IIT Customer Support Service Group at 1-888-486-4683 or email [IIT QuickView Support](#).

**IMPORTANT NOTE: Each individual at an agency/agent location must apply for their own personal account by following the instructions above. If one IIT QuickView personal account is utilized by multiple users, data access will be limited.**

Questions? Call **1-888-486-4683**.

Comments? Send us an email at [IIT QuickView Support](#).

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# 2010 Commission Mailing Dates

Save for future reference.

S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S						
<b>January</b>							<b>February</b>							<b>March</b>							<b>April</b>												
					1H	2	1	2	3	4	5	6	1	2	3	4	5	6						1	2	3							
3	4	5	6	7	8	9	7	8	9	10	11	12	13	7	8	9	10	11	12	13	4	5	6	7	8	9	10						
10	11	12	13	14	15	16	14	15	16	17	18	19	20	14	15	16	17	18	19	20	11	12	13	14	15	16	17						
17	18H	19	20	21	22	23	21	22	23	24	25	26	27	21	22	23	24	25	26	27	18	19	20	21	22	23	24						
25	25	26	27	28	29	30	28	28	29	30	31	25	26	27	28	29	30																
31	<b>May</b>							<b>June</b>							<b>July</b>							<b>August</b>											
						1		1	2	3	4	5		1	2	3	1	2	3	4	5	6	7										
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5H	6	7	8	9	10	8	9	10	11	12	13	14						
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21						
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28						
23	24	25	26	27	28	29	27	28	29	30	25	26	27	28	29	30	31	29	30	31													
30	31H	<b>September</b>							<b>October</b>							<b>November</b>							<b>December</b>										
						1	2	3	4							1	2	1	2	3	4	5	6							1	2	3	4
5	6H	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11						
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18						
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25H	26H	27	19	20	21	22	23	24H	25						
26	27	28	29	30	25	25	26	27	28	29	30	28	29	30	26	27H	28	29	30	31													
						31	<b>December</b>																										

### Legend

<input type="checkbox"/> <b>Month-End Statements</b>	<input type="checkbox"/> <b>Weekly Commission Statements</b>	<input type="checkbox"/> <b>Holidays</b>
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For commission questions, you may e-mail us at [producer.services@protective.com](mailto:producer.services@protective.com), or [wcl.comms@wclife.com](mailto:wcl.comms@wclife.com).  
Our phone number is 1-800-444-2658.